

# CABINET APPENDICES

Monday, 17th January, 2011  
at 5.00 pm

## APPENDICES ATTACHED TO THE LISTED REPORTS

### Members

Councillor Smith, Leader of the Council  
Councillor Moulton, Cabinet Member for Resources  
and Workforce Planning  
Councillor Baillie, Cabinet Member for Housing  
Councillor Dean, Cabinet Member for Environment  
and Transport  
Councillor Hannides, Cabinet Member for Leisure,  
Culture and Heritage  
Councillor Holmes, Cabinet Member for Children's  
Services and Learning  
Councillor White, Cabinet Member for Adult Social  
Care and Health  
Councillor P Williams, Cabinet Member for Local  
Services and Community Safety

(QUORUM – 3)

### Contacts

Cabinet Administrator

Judy Cordell

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**Agendas and papers are now available via the Council's Website**

**8 FINANCIAL CLOSE ON THE LORD'S HILL ACADEMY**

1. Red line plan of proposed Academy site.

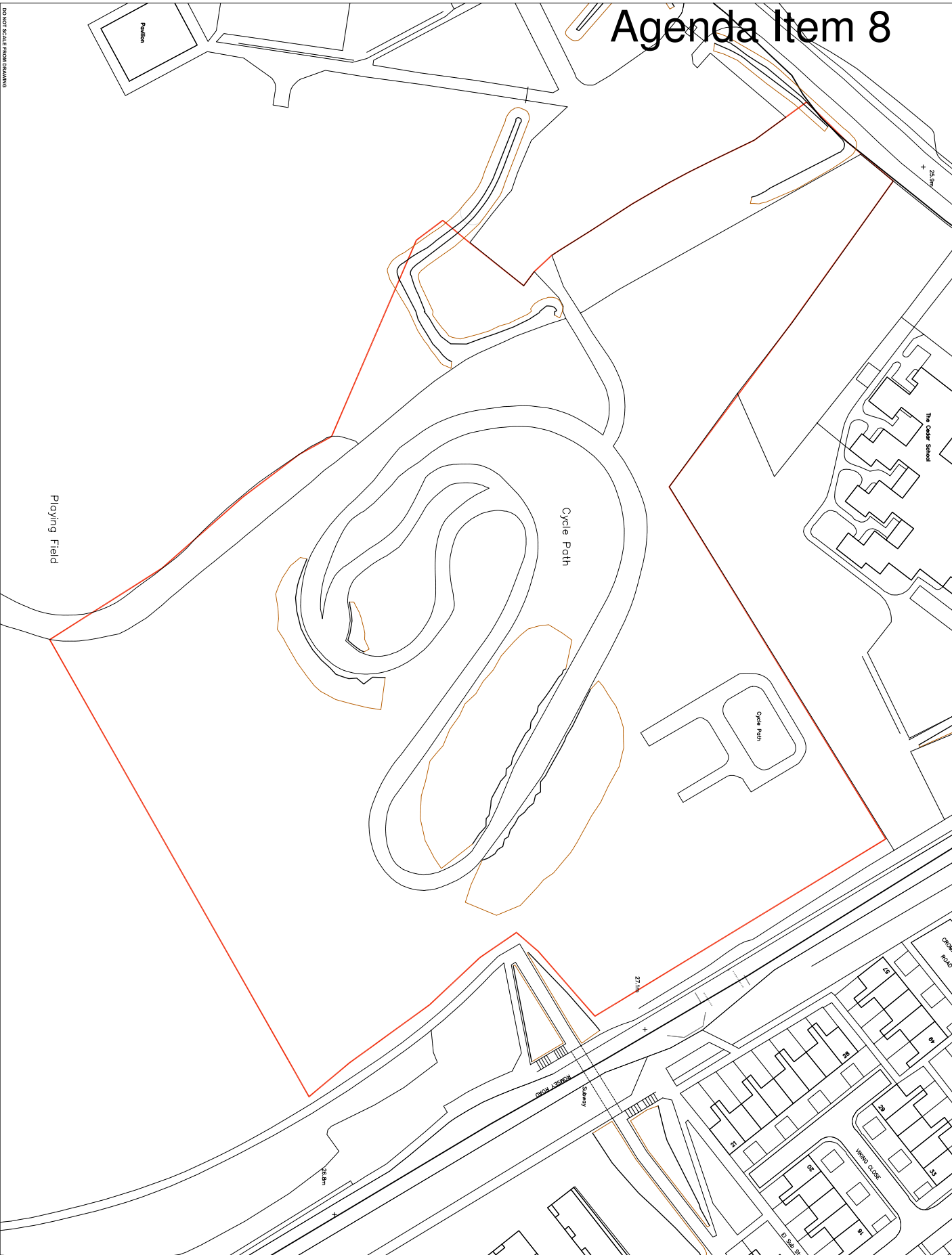
**10 PROPOSED SHARED PROVISION OF LEGAL SERVICES WITH FAREHAM BOROUGH COUNCIL**

4. Summary of the services to be provided under the SLA

Friday, 7 January 2011

SOLICITOR TO THE COUNCIL

# Agenda Item 8



**KEY**  
 LEGAL BOUNDARY LINE

DO NOT SCALE FROM DRAWING

<b>Client Information</b>	
Client Name	Southampton CC
Client Address	Southampton CC, The Cedars, Southampton, SO9 4NR
Client Contact	Planning Department
Client Reference	CP Submission
<b>Project Information</b>	
Project Name	Legal Site Boundary - Existing Site
Project Reference	C383_009
Project Location	Southampton, Hampshire
Project Status	CP Submission
<b>Site Information</b>	
Site Name	Playing Field
Site Address	Southampton, Hampshire
Site Area	2.15 Ha
Site Zoning	Residential
Site Description	Playing Field
<b>Design Information</b>	
Design Stage	CP Submission
Design Reference	CP Submission
Design Location	Southampton, Hampshire
Design Status	CP Submission

**PLACE** Design + Planning

1500, 7th Fl  
 12110, 12th Fl  
 C383\_009

Place Design + Planning Ltd  
 London, W20 7BL, UK  
 44 20884 1340  
 44 20884 1341  
 44 20884 1342

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## **Summary of services included in the Legal shared service arrangements**

### **Solicitor to the Council role**

1. Acting as the Council's chief legal advisor on all legal matters, providing or arranging legal advice and support for the Council, the Executive, etc which can include outside bodies, instructing counsel etc.
2. Advising Members and officers on the Council's statutory and non-statutory duties on strategic and operational issues.
3. Supporting the Monitoring Officer in dealing with Standards Board for England cases and complaints against elected members.
4. Overseeing the Council's Constitution and making recommendations to the appropriate decision-making bodies as appropriate.
5. Managing the Legal Services function to ensure the core functions below are undertaken professionally.
6. Providing or arranging representation for the Council in legal proceedings.
7. Supporting the Council and its committees as appropriate but excluding the checking of reports and attendance at Council, Cabinet, Overview and Scrutiny Committee or decision making meetings unless specifically requested on an ad hoc basis
8. Developing and implementing business plans for Legal Services to ensure that the Council's targets, values, visions, etc are achieved within the agreed financial and other resources.
9. Engagement and co-operation with partners and contractors and working collaboratively in partnership working.
10. Attending the Chief Officers Management Team (or equivalent) as required
11. Legal support and advice to the Monitoring Officer
12. Telephone standby attendance for Council meetings

The service does not include the Monitoring Officer role itself

### **Core Legal Services functions**

All current legal services provided by the FBC Legal team broadly including:

- Advice to officers and elected members on any legal issue relating to the authority's functions
- Advocacy before the criminal and civil courts as appropriate, including housing possessions and prosecutions.
- Attendance at Planning and Licensing Committees (but excluding Council, Cabinet or Overview and Scrutiny unless specifically required on an ad hoc basis)
- Instruction of counsel and external solicitors as appropriate

- Advice on legal aspects of Freedom of Information, Data Protection, RIPA and Ombudsman matters
- Debt collection
- Conveyancing, including sales, leases, RTBs, licences, easements and similar matters
- Section 106 agreements and other planning matters such as Enforcement Notices, BCNs, TPOs
- Traffic Regulation Orders
- ASBOs
- Housing Improvement Loans
- Assistance with procurement and contract matters

The service excludes the provision of employment law advice or the administration of corporate complaints, LG Ombudsman, FoI, EIR, DPA, RIPA functions.